

# SOUTHEASTERN UTAH BACK COUNTRY HORSEMEN

## BY-LAWS

(Rev. January, 2009)

### ARTICLE I: PURPOSE

1. To perpetuate the common sense use and enjoyment of horses, mules and recreational stock in Southeastern Utah, adjoining areas, and America's back country and Wilderness areas.
2. To work to insure that public lands remain open to recreational stock use.
3. To assist the various government and private agencies in their maintenance and management of back country and public land resources.
4. To educate, encourage, and solicit active participation in the wise and sustaining use of the back country resource by horsemen and the general public commensurate with our heritage.
5. To foster and encourage formation of new local Chapters and support the state and national **Back Country Horsemen** organizations.
6. This organization will adhere to all organizational requirements established by the state organization, **Back Country Horsemen of Utah**, as well as those set forth by the national organization, **Back County Horsemen of America**.

### ARTICLE II: OFFICE LOCATION

Section 1. The principal office of the **SOUTHEASTERN UTAH BACK COUNTRY HORSEMEN**, (hereinafter referred to as the "Chapter"), for the transaction of business is located at 1981 Starbuck Lane. The mailing address is P.O. Box ~~623~~, 1554 Moab, Utah 84532.

**Section 2.** The Board of Directors is hereby granted full power and authority to change the principle office of the Chapter from location to another in the adjoining area. Any such change will be noted by the Secretary in the By-laws, but shall not be considered an amendment to them.

Section 7. Membership dues for State and National organization will be taken from the local Chapter annual dues and sent to the State organization along with a current membership roster. The report is due on January 15 every year.

Section 8. Renewal members' dues not paid by March 1 of each year are delinquent and those person or entities who are delinquent members shall automatically cease being entitled to membership benefits of any kind in the chapter or its associated organizations.

#### **ARTICLE IV: VOTING**

Section 1. Each member 18 years of age or older and in good standing shall be entitled to one (1) vote on all matters voted upon during a regular or special meeting.

Section 2. Patron and Benefactor members may designate two (2) persons who will be considered voting members.

Section 3. Unless otherwise stated, a simple majority of a quorum is required to effect business requiring group action.

Section 4. Five (5) members, two of which shall be officers shall constitute a quorum for the transaction of business.

Section 5. The election of Officers and Directors shall be by written ballot. Voting on other matters shall be by raised hands unless a written ballot is requested by simple majority of a quorum.

#### **ARTICLE V: MEETINGS**

Section 1. The Officers and Directors of the Chapter shall select a date and location to an annual general membership meeting. This meeting and any other formal meetings will be conducted in accordance to Roberts Rules of Order.

### ARTICLE III: MEMBERSHIP

Section 1. Membership shall be composed of any individual interested in promoting the purpose of this organization as stated in Article I.

Section 2. To be in good standing and entitled to vote, a member must be current with dues obligations.

Section 3. A membership year will be one calendar year, starting January 1<sup>st</sup> and ending December 31<sup>st</sup>.

Section 4. Categories of membership shall be as follows:

A. Individual: A person, 18 years or older, entitled to one (1) vote; dues \$25.00/year.

B. Family: Individuals without one family unit (Parent or parents and dependent children); entitled to one vote per adult; limit two vote; due \$35.00/year.

C. Patron: Individual or company interested in supporting our purpose; entitled to two votes; dues \$200.00 or more/year.

D. Benefactor: Individual or company interested in supporting our purpose; entitled to two votes; dues \$300.00 or more/year.

Section 5. The yearly dues are payable on January 1 of each year. The chapter's fiscal year ends on December 31. Payment of dues in the last quarter of any year will entitle all members membership until December 31 of the next succeeding year.

Section 6. Dues notices will be sent out to members by the local Chapter. Notices shall advise members that their dues entitle them to membership in the said Chapter, as well as State and National organizations.

Section 2. Other general membership meetings may be called at the discretion of the Officers and Directors of the Chapter.

Section 3. Special meetings may be called by the President or upon written request signed by any three (3) directors, or upon written request signed by any ten (10) voting members in good standing.

Section 4. The business of the Chapter will be performed by the Chapter Officers and Directors at a regularly scheduled monthly Board meeting of the Chapter. All members in good standing are invited to attend and voice their opinions and be heard, provided that they have made arrangements prior and have been included on the meeting agenda. Any other business will be conducted with an open forum. All statements questions and concerns of the general membership shall be heard and documented in the Minutes of the meetings.

Section 5. The Chapter Officers and Directors may take action required or permitted without a meeting; of the majority of Officers and Directors of the Chapter, individually or collectively consent verbally, or by raised hands, or in writing, to such action.

Section 6. Notice shall be given for all meetings.

## **ARTICLE VI: OFFICERS AND DIRECTORS**

Section 1. Officers of this organization shall be President, President-elect, Secretary, and Treasurer.

Section 2. The Officers of the Chapter shall be chosen during yearly elections by the majority vote of the membership present at the October meeting.

Section 3. All officers must be voting members in good standing as defined by the By-laws.

Section 4. The term of office for Officers shall be for one (1) year.

Section 5. There shall be four (4) Directors, in addition to the Officers, serving at all times. Directors'

vacancies will be filled by two (2) year terms with two (2) vacancies occurring one year and two (2) occurring the following year.

Section 6. Any vacancy in any office or in the Board of Directors for the balance of such term (except President, which will automatically be filled by the President-elect) shall be filled by appointment by Officers and Directors with a quorum majority vote.

#### **ARTICLE VII: DUTIES OF OFFICERS AND DIRECTORS**

Section 1. The supreme power and authority of this organization shall be lodged in its assembled meetings, and the Officers and Directors shall conform to the wishes and instructions of such organization, but subject to such control and direction by the organization, the Board of Directors shall have all needful authority to execute the affairs of the organization. When said organization is not in session, the Board of Directors shall have all needful authority to execute the purposes of this organization.

Section 2. The President shall be the chief executive Officer of the Chapter and shall supervise, direct, and control the business and affairs of the Chapter. The President shall appoint all committee chairmen to be approved by the Officers and Board of Directors. The President shall be an ex-officio member of all committees.

Section 3. The President-elect shall assist the President when called upon to do so by the Officers and Directors, and in the absence of the President, shall be vested with all the powers and duties of the president, and subject to all like restrictions.

Section 4. The Secretary shall record and keep the minutes of all regular, special, and Board meetings; shall register the names of members; issue notices and performs such other duties as prescribed by Chapter Officers and Directors. The Secretary shall keep the Chapter's membership records.

Section 5. The Treasurer shall collect dues; keep and maintain in written form adequate and correct books and

records of account of the business transactions and the property of the Chapter, including accounts of assets, liabilities, receipts, disbursements, gains, and losses. The books and records of account will be open to inspection by any member in good standing. The Treasurer will deposit all moneys and other valuables in the name and to the credit of the Chapter. The Treasurer will disburse the funds of the Chapter as designated by the Officers of the Chapter and will report on the current status of funds at each regular meeting of the Officers and Directors of the Chapter and the annual general membership meeting. The Treasurer shall perform other duties as may be required by law or as may be prescribed by the Officers of the Chapter or these By-laws. Such duties shall include making timely rebates to the State Organization of monies due by the collection of membership dues and provide the State Treasurer with an annual Financial Statement.

Section 6. Director's duties shall be to provide recommendations to, and assist the Officers of the Chapter in conducting the normal business of the Chapter. One Director should attend the State Board meeting each month; a member in good standing may represent the Director at such meetings. Failure to attend three (3) of these meeting(s), consecutively, without reasonable cause, may result in termination of Chapter acceptance by the State Organization. The Directors shall furnish the State Organization with a yearly statement of goals and objectives for the Chapter, as well as activities and issues concerning said Chapters. An annual report of activities and their manner of implementation is required at the State Annual General Membership meeting.

Section 7. The President, President-elect, and Treasurer shall have the authority to sign checks of the Chapter; however, at least two (2) signatures are required to validate any check.

## **ARTICLE VIII: ELECTIONS**

Section 1. All Officers and Directors shall be elected by a majority vote at the regularly scheduled December

meeting, and will in turn, appoint their committee members, as necessary to accomplish their committees' functions.

Section 2. The Officers and Board of Directors shall appoint a nominating committee of three (3) members at the regularly scheduled October meeting. The nominating committee will deliver its' report to the Officers and Directors at the regular November meeting. At this time, further nominations will be accepted from the floor. Nominations of all candidates will be published in the newsletter prior to the December meeting. Newly elected Officers and Directors will assume their offices on the first of January of their term.

#### **ARTICLE IX: REMOVAL OF OFFICERS**

Section 1. Any Officer or Director may be removed for cause by an action instituted by: (1) a two-thirds (2/3rds) vote of the Board of Directors; or (2) a two-thirds (2/3rds) majority vote of voting members in good standing at a regular meeting.

Section 2. Notification of action to remove an Officer or Director must be made at the regular meeting preceding the meeting that the action is to take place.

Section 3. Any Board member missing over three (3) consecutive board meetings without any excused absence of the President may be replaced by the Board.

Section 4. Any Officer may resign at any time upon written notice to Chapter Officers.

#### **ARTICLE X: COMMITTEES**

Section 1. The committees, necessary for the function of this organization, shall be designated by the organization's President with the approval of the Board of Directors.

Section 2. Basic committees include By-laws, Nominating, Membership, Publicity, Educations, Issues, and Activities.

**ARTICLE XI: RESPONSIBILITY FOR INJURY**

Section 1. The SOUTHEASTERN UTAH BACK COUNTRY HORSEMEN, BACK COUNTRY HORSEMENT OF UTAH, and BACK COUNTRY HORSEMEN OF AMERICA shall not be responsible or held liable for any accidents or injury to any person or persons, animals, or equipment while engaged in any activities of this organization.

**ARTICLE XII: AMENDMENTS**

Section 1. These By-laws may be amended at any regular meeting or special meeting of the organization by a two-thirds (2/3rds) majority vote of a quorum, provided that notice of such proposed amendment or amendments shall be given to the organization at a regular meeting preceding the action of such proposed amendments.

**ARTICLE XIII: EXPULSION**

Section 1. Any member working against, or not adhering to the purposes and by-laws of this Chapter, may have their membership terminated by a two-thirds (2/3rds) majority vote of the members at any regular membership meeting at which any such action is to take place. Unused dues will not be returned.

By-laws adopted on this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

\_\_\_\_\_  
President

\_\_\_\_\_  
Secretary