

**BY-LAWS**  
**WASATCH FRONT CHAPTER**  
**OF**  
**BACK COUNTRY HORSEMEN OF UTAH**

**Date: February 17, 2016**

**ARTICLE I – NAME AND DURATION**

The name of this organization, which exclusively functions as a non-profit organization, shall be the Wasatch Front Chapter of Back Country Horsemen of Utah (“BCHUWF”). The chapter shall have perpetual existence unless sooner dissolved.

**ARTICLE II – PURPOSE**

The BCHUWF is an unincorporated organization of like minded individuals dedicated to support the purpose of the organization. The purpose of this organization shall be:

1. To perpetuate the common sense use and enjoyment of horses in America’s back country and wilderness.
2. To work to insure that public lands remain open to recreational stock use.
3. To assist the various government and private agencies in their maintenance and management of said resource.
4. To educate, encourage and solicit active participation in the wise use of the back country resource by horsemen and the general public commensurate with our heritage.
5. To foster and encourage the formation of new state Back Country Horsemen organizations.

**ARTICLE III – MEMBERSHIP**

**Section 1.** Membership shall be open to anyone who is committed to the purposes of this organization as stated in ARTICLE II.

**Section 2.** Membership shall correspond to the calendar year – January 1 through December 31.

**Section 3.** Classes of Members: There shall be two (2) classes of memberships, designated as (i) individual membership, (ii) family membership,

(a) Individual Membership: one (1) person eighteen (18) years of age or older. An individual member is entitled to one (1) vote.

(b) Family Membership: those individuals within one (1) immediate family unit (spouses, parents and dependent children). Each family membership is entitled to two (2) votes.

Section 4. All classes of members should submit a record of their volunteer hours/mileage/stock use hours to the Volunteer Hour Coordinator (“VHC”) using the form available at BCHU.com or through the VHC. Forms should be submitted to the VHC at least monthly or no later than the October membership meeting.

#### ARTICLE IV – DUES

Section 1. Dues shall be determined by majority vote of the membership. Motions to change dues for the following year will be considered no later than the September meeting and voted on no later than the October meeting. Dues shall be payable on the first day of January each year. Dues shall be considered delinquent when not paid by the March meeting each year. Delinquency in payment of the annual dues shall remove a member and said member shall relinquish all voting rights and privileges.

Section 2. Participation on any committee or as chapter officer shall be contingent upon the member being current in their membership dues.

Section 3. New members can join the chapter for the current year between January 1 and November 1 of each year. Any new members joining after November 1 will be registered for the next year. Special consideration of discounts in association with special events shall be voted on by membership at the general meeting.

#### ARTICLE V – VOTING

Section 1. Only current members may exercise the right to vote on matters of chapter business.

Section 2. A simple majority of members, voting when the organization is in session, shall be required to conduct that business requiring group action, providing a quorum is present. Twelve (12) members shall constitute a quorum for transaction of legal business.

#### ARTICLE VI – MEETINGS

Section 1. Regular meetings shall be established and held at a time and place decided by a majority vote of the membership. Regular meetings are currently held on the third Wednesday of each month.

Section 2. Special meetings may be called by the President or upon written request signed by any five (5) voting members.

Section 3. Notice shall be given to voting members of all meetings at least one week before the meeting is held.

## ARTICLE VII – CONFLICT OF INTEREST

Section 1. A conflict of interest is a situation in which financial or other personal considerations have the potential to compromise or bias judgment and objectivity. Conflicts of interest involve the use of a person's authority for personal and/or financial gain.

Section 2. Whenever a chapter officer or committee member has a financial or personal interest in any matter coming before the membership, the affected person shall:

- (a) Fully disclose the nature of the interest; and
- (b) Withdraw from discussion, lobbying, and voting on the matter.

Any transaction or vote involving a potential conflict of interest shall be approved only when a majority of members determine that it is the best interest of the chapter to do so. The minutes of the meeting shall reflect that such votes were taken, shall record such disclosure, abstention and rationale for approval.

## ARTICLE VIII – OFFICERS

Section 1. The officers of the chapter shall consist of a President, one (1) or two (2) Vice President(s), a secretary, a treasurer, and such other officers as the voting membership may create. This group of officers forms the Executive Committee.

Section 2. The election of the President and Vice President(s) shall be conducted at the November monthly meeting in accordance with ARTICLE IX of these by-laws.

Section 3. Any vacancy in an office shall be filled by appointment of the Executive Committee except for that of President, which shall be filled by one (1) of the Vice President(s) as voted on by the membership.

Section 4. Selection of a chapter representative to the state Board of Directors shall be held at the time of other elections.

Section 5. There must be at least three (3) officers present for voting by the Executive Committee. A majority vote is required on all decisions.

## ARTICLE IX – DUTIES OF OFFICERS

Section 1. The power and authority of this chapter shall be vested in the membership. The officers shall conform to the wishes and instructions of the membership; and subject to the rules of this document, manage and execute the affairs of the chapter. When the organization is not in session the officers shall have all needful authority to manage the activities of the chapter. Officers of the chapter receive no compensation for executing their duties, but may be reimbursed for expenses as approved by membership vote.

Section 2. The President, or designated representative, shall preside at all meetings. The President shall appoint committee chairs and shall be an ex-officio member of all committees. The President may co-sign checks for the disbursement of funds. The President shall be responsible for all communication between the state and national organization.

Section 3. One (1) or two (2) Vice President(s) shall perform the duties of the President when absent, or by request. The Vice President(s) may also co-sign checks for the disbursement of funds. One (1) of the Vice President(s) shall serve as the web coordinator for the state and/or national.

Section 4. If the chapter elects a state director (the chapter president assumes this role if one is not elected), that director shall be responsible for the flow of information to and from the state meeting.

#### ARTICLE X – NON-ELECTED POSITIONS

Section 1. Non-elected positions within the chapter consist of Secretary, Treasurer, Volunteer Hour Coordinator and Trail Bosses. These positions are selected by the President.

Section 2. The Secretary shall record and keep the minutes of all regular and special meetings and perform such other duties as pertains to this office. The Secretary shall record attendance at monthly meetings. The Secretary shall retain monthly meeting and special meeting minutes for the previous calendar year.

Section 3. The Treasurer shall be responsible for the financial control of the chapter funds. The Treasurer shall give financial reports to the membership at each monthly meeting, shall keep financial records of income and expenditures suitable for audit, shall assist in the formation of an annual budget, shall collect dues and maintain a “good standing” membership list. The Treasurer shall be one (1) of the co-signers of the checks for the disbursement of funds.

Section 4. The VHC (as defined in ARTICLE III, Section 4) shall collect and tabulate all individual volunteer hour forms and collect volunteer hours from participants in chapter work projects. The VHC shall prepare a chapter wide annual report for submission to the state with approval by the chapter President.

Section 5. Trail bosses shall coordinate destinations and ride schedules. Trail bosses may also identify trails that are in need of maintenance and suggest locations for chapter wide work projects.

#### ARTICLE XI – ELECTIONS

Section 1. Officers and directors shall be elected at the November meeting and will assume office at the January meeting of the new year. Officers shall serve through the December meeting or the end of that calendar year.

Section 2. The Executive Committee shall appoint a nominating committee of a least three (3) members at least two (2) months prior to the general election.

Section 3. The nominating committee shall select a slate of candidates for the Officer and director positions to be voted on at the general election. The slate shall be presented at the regular November meeting. Nominations may also be made from the floor during the election.

#### ARTICLE XII – COMMITTEES

Section 1. Committees, necessary for the functioning of the chapter, shall be created by the President with the approval of the membership.

Section 2. Committee chairs shall be appointed by the President with the approval of the membership. Vacancies of a committee chairs shall be filled by appointment by the President.

Section 3. Committee chairs shall select members as necessary to accomplish the function of the committee.

#### ARTICLE XIII – REMOVAL

Section 1. Any officer or member whose conduct has not been in the best interests of the chapter may be removed from participation in chapter activities by a two-thirds (2/3) vote of the membership at a regular meeting.

Section 2. Notification of the intent to remove an officer or member must be made known at the regular meeting preceding the meeting that the action is to take place.

Section 3. An officer or member who is removed must be informed in writing of the action taken by the membership.

#### ARTICLE XIV – RESPONSIBILITY FOR INJURY

The Wasatch Front Chapter of Back Country Horsemen of Utah shall not be responsible for accidents or injury incurred by any person or persons engaged in any activity of the organization and also recognizes its protection under Utah State Law, “UCA78-27b—Limitations on Liability for Equine and Livestock Activities”. It shall be presumed that participants in equine and livestock activities are aware of and understand there are inherent risks associated with these activities. “Inherent Risk(s)” with regard to equine or livestock activities means those dangers or conditions, which are an integral part of equine or livestock activities. The equine activity sponsor is not liable for those Inherent Risks.

#### ARTICLE XV – ASSETS

The property of this organization is dedicated to the specific purposes set forth in Article II. No part of the net income or assets of the organization shall ever incur to the benefit of any Director, Officer, or member thereof, or to any other private person. Proceeds from the sale of any assets of the organization will be added to chapter general funds. Upon dissolution or termination of the organization any assets remaining after payment of, or provision for the payment of, all debts and liabilities of the organization, shall be given to the Back Country Horsemen of Utah state organization or distributed in accordance with the Utah Nonprofit Corporation and Co-operative Association Act to a

nonprofit, charitable, or educational organization having similar aims and objectives or to a government entity, political subdivision, or agency to be devoted to similar aims and objectives.


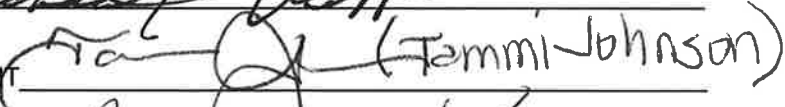
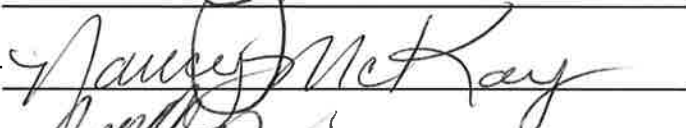

ARTICLE XVI – AMENDMENTS

These by-laws may be amended at any regular or special meeting by a majority vote, provided notice of such proposed amendment and a “first reading” is given to the membership at a regular meeting preceding the vote on the amendment.

ARTICLE XVII – ACCESS TO BY-LAWS

A copy of these by-laws will be given to all new members and as needed on an annual basis at the January meeting and a copy will be posted on the Wasatch Front Chapter page of BCHU.com website.

BY-LAWS ADOPTED BY MAJORITY VOTE OF THE MEMBERSHIP AT THE MONTHLY MEETING HELD ON  
17 FEBRUARY 2016

PRESIDENT   
VICE PRESIDENT  (Tammi Johnson)  
VICE PRESIDENT   
SECRETARY   
TREASURER 